

***Elected Binding Board Meeting***

**Present:** Caroline Rizza, Raj Prasanna, FK Boersma, Anne-Marie Barthe Delanoe, Rob Grace, Kathleen Moore, Hossein Baharmand, Anouck Adrot

**Invited members:** Nada Matta

**Apologies from:** Jochen Scholl

**Agenda and Minutes****I- ISCRAM 2022**

1. 13 tracks & 1 open track. CfP to appear soon. Submission through EasyChair. Possibility for special issue @ JCCM. Possibility to coordinate with EENA
- ⇒ *Nada will send the JCCM contact to Hossein and add reference to ITM.*
- ⇒ *Rob will link EENA to the conference.*
- ⇒ *Need for names for key speakers from the board*
- ⇒ *Anouck will promote ISCRAM 22 to active members*
- ⇒ *Anouck will invite Hedi to our next meeting and check acceptance rates for ISCRAM 20 & 21.*
- ⇒ *Need for contingency and back-up in case the physical meeting cannot take place.*

**2. ISCRAM Asia-Pacific 2022 Update**

Concerns about costs already engaged. But no double charge of the management fees. Hossein handled the connection between the conference and the special issue. Discussion on the need/possibility to keep submissions for the next ISCRAM A-P. Need to avoid conflicts – in terms of submission deadlines and acceptance – between ISCRAM and ISCRAM A-P.

**3- Paypal Issues**

1600 euros budget generated by app. 10 full memberships. Anne-Marie secured 60keuros to wise from Paypal.

- ⇒ **Approved:** leave Paypal asap and transfer our funds to wise.

**4- Meeting in Riga**

Need to postpone our physical meeting.

- ⇒ *Anouck will resend the minutes of our latest meetings so that the board members can discuss the goals of our physical meeting.*
- ⇒ **Approved:** *Hossein will provide an update related to the call for interest in special issues asap*

## **5. Coming webinar**

Next coming webinar on the 8<sup>th</sup> of October 2021

## **6. Working groups**

So far, two main topics to cover:

① Phds: Anne-Marie proposes several topics: launching one's career, my dissertation in 180 secondes.

- ⇒ *Caroline will contact Apoorva*

② Reviewing process: coordination between Rob and Hossein

## **7-ISCRAM Website**

Need to improve the design and secure the back office. Need to think of how to manage the website in the long term.

## **8- ISCRAM 2023 Bid**

Need to create a committee. First bid received, second bid about to be sent. Need to clear boundaries between the committee and the board and look at past organizers.

## **9-Publication and special issues: an update**

Connection between ISCRAM conferences and special issue in ITM by Hossein (for the time being 8-9 papers)

## **9- indexing scopus for proceedings**

Digital library: Need to check that we have information from D3 on the digital library and how to manage in the long run. Need to keep each paper indexed and referenced by Scopus and Google.

- ⇒ *Caroline will contact Miguel and Victor*
- ⇒ *Hossein can get some training from Miguel to produce the proceedings*

## **10-Update on the membership list**

Kathleen sent a list and Anne-Marie sent a new list from macotisation.fr

- ⇒ *Need to update the list on macotisation.fr (maybe Anouck)*